



VPK ATTENDANCE POLICY

Welcome to Circle C Ranch Academy's VPK Program! Our goal is to provide a high quality prekindergarten learning experience that will prepare your child to be successful in kindergarten. To obtain this goal, we recognize that regular daily attendance is vitally important to your child's kindergarten readiness. Our attendance policy was adopted following Florida's Voluntary Prekindergarten Program's attendance requirements.

VPK Attendance Requirements: By initialing each item, you are verifying that you understand and will comply with each requirement.

___ VPK hours are _____ to _____. It is important that parents adhere to the start time. Late arrivals are disruptive to the group and awkward for the arriving child.

___ Absences cannot exceed more than 20% of the instructional days each month. This means the child can only miss 3 days out of each month. The 20% does not apply to scheduled holidays or other school closings. Please refer to our school calendar for holiday closures and plan your vacations in accordance with these dates.

___ A child with excessive absences (more than 20% each month) may jeopardize his/her continued enrollment in the VPK program.

___ Parents are required to sign a monthly child attendance certificate verifying their child's daily attendance in the program. Failure to do so, could result in a financial fine of \$100 per signature.

___ If termination from the VPK program results due to the inability to follow the above requirements, you will be given the option of keeping your child enrolled, but paying the regular tuition rate.

I have read, understand, and agree to the above policies.

Parent/Guardian Signature

Child's name